



*It is not only children who grow.  
Parents do too, as much as we watch to see what  
our children do with their lives, they are  
watching us to see what we do with ours. We  
can't tell our children to reach for the sun;  
All we can do is reach for it, ourselves.*

Dear Parents,

We are glad to welcome you to our **Shanti Juniors- Prahladnagar Family**. As you reciprocate your trust in us, we reassure you that the developmental journey of your little one will be fun filled and informative.

The year will be full of activities, events and celebrations so you are requested to **plan your holidays according to holiday list** handed over to you. This will be helpful for children. The more they are regular the more they will gain.

**School Kit:** Kindly label all the books, workbooks, notebooks and **submit it according to the dates shared on WhatsApp**. We will be keeping all the books and note books with us. Note books and worksheet/workbooks will be given according to homework. Books will be handed over once the theme is over and workbooks/notebooks will be handed over once they are completed. **Please don't write name on bag and learning Ladder.**

**Note:** Kindly don't give books/workbooks/notebooks for the binding. You need to submit one postcard size (family photo) and one Passport, one 3x3, two stamp size (Child's photo) and one table mat on the first day of school. **Please send rhyme book, slate, almanac, and an extra pair of clothes daily.**

**Almanac (Diary):** You are requested to fill the details in Page no. 1, 2, & 3, paste passport size photograph, go through the guiding principle and sign page no. 16 of

the Almanac. General messages and instructions will be sent via WhatsApp, but keep the Almanac always in the bag.

**Class work & Home work:** Notebooks and workbooks will be set in advance and dates will be mentioned in the index or on the top of the page according to class work and home work, so check the books/ worksheets/ notebooks carefully and let the child do H.W only for which date is mentioned. **Don't allow child to do H.W in other pages in which the dates are not mentioned.** It has been noticed that parents ask/allow children to do the H.W in which date is not mentioned thereby putting extra burden on children. Teach your child proper handling of books, worksheets, almanac and other belongings, **don't allow them to tear or scribble in books. Books/worksheets/almanac in bad condition should be repaired immediately.**

**Event Calendars:** In the beginning of the month, we will be sending the Event calendars through WhatsApp. Date, timings, dress code and details of festival, event, field trips and holidays will be mentioned in the calendar (any changes in dates or schedule will be communicated via WhatsApp). You are requested to save the event calendar in your phone. Check the event calendar on regular basis to send your child in the particular dress/getup and time as there will be no reminder sent in the Almanac/WhatsApp for any celebrations or events. It has been observed from past experiences that those children who are not dressed according to event they feel very bad & restrict themselves from participating in that event. So as parents it's your responsibility to avoid this kind of situation.

**School Uniform:** Every Wednesday **all children** will come in sports T-shirt with sports track pants and blue shoes. Monday, Tuesday, Thursday, Friday **Jr. KG/Sr. KG/Nursery** children will come in School Uniform (provided in Student Kit) and blue shoes. **Toddcare** children will come in T-shirt (provided in Student Kit) with black track pant and blue shoes.

**Please note:** Jr. KG and Sr. KG children has to wear white socks along with shoes. Toddcare & Nursery children will wear shoes without socks. Send your child in clean and ironed uniform, trimmed nails, combed hair, clean socks and blue shoes. Please wash shoes regularly. Colorful shoes or socks are not allowed. Please ensure to send your child in proper uniform according to days mentioned above. **T-shirt has to be tucked in always and make sure that your child wears underwear along with uniform on daily basis.**

**I-Card:** Every child will get two I-Cards, one is temporary and other is permanent. From 2<sup>nd</sup> March to 30<sup>th</sup> July child has to wear temporary I-Card. **Permanent I-Card children only during field trips, recitation activity or whenever it is mentioned in the notice.** If temporary I-Card is lost or destroyed, parent has to arrange new I-Card immediately. Permanent I-Card should be kept in the bag every day.

**Escort Card:** Parents need to fill the details in the escort card properly. Initially children will be handed over on showing the escort card only, once staff gets familiar with the parents or guardians, escort card will not be required. **If you send someone else (apart from guardians) to pick your child, inform the office in advance or call us to know the name of person, otherwise child will not be handed over even on showing escort card.**

**WhatsApp:** **Official WhatsApp no. 9376044101.** You are requested to save this no as important information's and communication will be sent via WhatsApp. **You will receive messages only if the no. is saved in your phone contact list.**

Daily Report (C.W/H.W), ingredient's list for cold cooking, PTM list, PTM confirmation, photos and videos of activities, etc. will be sent in a separate PT (Parents & Teacher's) class group.

**Please Note:** WhatsApp number is used to provide information only, so if you have any doubt or query, call on official number **9099044101**. **Kindly don't message Teachers on their personal number as it is not allowed.**

**PTM (Parent's Teacher Meeting):** All the Parents should make sure to attend Parent- Teachers Meeting. **First PTM is mandatory for all** after that PTM will be conducted on any Saturday of the month. Timings would be allotted on confirmation only, so parents are requested to send their confirmation to attend the meeting in the class group. **If working parents have any preferred timings, they can mention the same.**

**Please note:** You are requested to come on the allotted time only. Coming late/before time/ without conformation, will not be appreciated.

**Social Media:** Please join us on **[www.facebook.com/Shanti.Juniors.Prahladnagar](http://www.facebook.com/Shanti.Juniors.Prahladnagar)** and our Instagram account to see the photographs of events, Field trips and celebrations, as we upload photographs of our children on Insta & Facebook. Please review the page and do rating for the school.

### **Other recommendations to Parents**

- Parents are requested to co-operate with the school authorities in enforcing regularity and discipline.
- **Children take time to settle in new class/school** and routine (especially Toddcare and Nursery children). Teachers need some time to develop relationship with children and make a repo with them. Initially child may refuse to go to school but once they are settled in the class they enjoy coming to school and learning. It takes around one month for Toddcare and 15 to 20 days for other



contact office staff between 9:00 am to 2:00 pm. Or call on our official no. **9099044101 between 9 am to 9 pm (avoid calling between 9:00 pm to 9:00 am).**

- You are requested to plan the leaves according to event calendar and holiday list and send a written application at least one week before long leaves or mention in the Almanac. For full or half day leave send the application at least one day before. In case of emergency please call in office.
- Tag all the belongings of the child like bag, lunch box, water bottle, table mat. **The school will not be responsible for exchange or loss of items which are not properly labeled.** Avoid changing lunch box/water bottle frequently. If child loses anything in school, send a message on WhatsApp official no 9376044101 or inform in the office.
- **Jr. Kg & Nursery children should bring an extra pair of bottom in a plastic bag (properly labeled) on daily basis whereas Toddcare children should bring 2 extra lowers along with extra pair of cloths.** Please check bags every day and if there are any wet cloths, exchange them with fresh pair.
- Water bottles and lunch boxes should be washed on daily basis. Change the bottle if leakage is there. Kindly don't provide them water bottle made of glass. School bag should be washed and repaired whenever required.
- Wearing gold Jewellery (chain, earrings bangle etc.), fancy clips, bringing expensive articles or money to the school is strictly prohibited and the school will not be responsible for the loss. You can use black clips, rubber bands and hair bands. Don't send fancy water bottle, pencil box, etc.
- **Snack chart needs to be followed from 1<sup>st</sup> July.** Kindly note that **egg preparation or non vegetarian food is strictly prohibited.**
- **Workshops/ Seminars:** There will be different kind of workshops and Seminars conducted for the holistic development and betterment of the Parents and children. Please make sure to attend the enriching workshops.
- **Project work:** Whenever we will be giving project work to children, Parent has to help children according to their age rather preparing on their behalf. **Please don't hire professionals.**
- We have mobile numbers of both the parents. SMS, calls for fees or for any information will be given on either mobile number, kindly co-operate with us. Change of addresses or phone nos. must be corrected immediately in the almanac and communicated to the Office. Please update your e-mail with us.

- **Please don't approach us to change the allotted batches.**
- Please update us if you are hiring van services.
- **Birthday Celebration:** The school celebrates birthday by singing birthday song in the assembly, giving token gift and card to our children. From your end if you wish you can donate a library book to school. You can send a homemade **egg less cake or a simple egg less sponge cake** (without cream/chocolate & fancy toppings). If you wish to send a return gift, make sure it's not expensive one. Please note: **toffees, chocolates, choco-pie, kitkat, munch or any other chocolate items are not allowed.**
- **On a few special occasion** we provide children lollypop/candies/chocolate/ice-cream/juice/tang/wafers/biscuits, **let the class teacher know in advance** if you don't allow your child to eat these items.

**Please note:** If you send a creamy/chocolaty cake or chocolates, we will return it immediately on same day.

**Offering gifts, chocolates or any other presents to teachers/staff members/management is strictly prohibited.**

It has been noticed that parents don't get simple sponge cake easily, so for your convenience here we are mentioning two numbers to place your order. Ms Reena Shah #9879987709, Ms Shriya Barve #9925499858.

- **Daily routine for children:** You are requested to set a routine for your child like brushing teeth, taking bath, going to toilet and having light breakfast. Milk should be given at least half an hour or one hour before sending the school. If your child is in noon batch you can serve him light breakfast in the morning, but not before sending him to school. If child is not habitual to go to toilet in the morning, try to train them and inform respective class teachers.
- Parents are requested to follow traffic rules. Please wear helmet if you drop your child on two-wheeler and wear seat belt if you drive a car. Always take a "U" turn if coming from opposite direction. Driving on wrong track and dropping children far away from the gate will not be appreciated. Don't Park your vehicles in front of gates of adjoining houses during pick & drop.
- **You are requested not to wait and stand outside after dropping your child and leave immediately after receiving him/her. Standing outside for gossiping and group discussions will not be appreciated.**

- **Always be on time during any event or celebration. We start them sharp on time and late comers are not appreciated.**
- **Always follow school's rules and respect your child's class teacher in front of your child as**

**Children close their ears to advice  
But open their eyes to example.**

So, let's set an example for our children by contribution and participation throughout the year and we look forward to a successful year full of learning, growth and development.

Regards,

**Team Shanti Juniors, Prahladnagar**